

Architects Plus (UK) Limited is committed to purchasing in a way that minimises negative environmental impacts and maximises the opportunities for positive outcomes for society and the environment. We have developed this policy to encourage the purchase and use of materials, products and services that reflect these commitments. The policy applies to all employees in all locations, including virtual offices and employee home offices.

### It is our policy to:

- Purchase with a view to minimising waste and maximising efficiency.
- Purchase products, materials and services that minimise negative environmental impacts and, in particular, that have lower greenhouse gas emissions in their production, shipping, use and disposal.
- Purchase products and materials that are durable and long-lasting; and where relevant, favour products and materials that:
  - Include recycled content
  - Are biodegradable
  - Exclude toxic chemicals
  - Use unbleached or chlorine free manufacturing processes
  - Are lead-free and mercury-free
  - Are organic
  - Use wood from sustainably harvested forests

Preference will be given to products and/or suppliers that meet robust third-party social and environmental certification criteria.

Our policy also reflects the critical importance of supporting local economic development, community prosperity and cultural diversity, as well as reducing transportation. Therefore, preference will be given to independent suppliers physically located within 50 miles of any of our office locations or distribution centres.

Signed



**Barbara Gower, Director**



**Christian Judd, Director**

Dated: January 2024